



Turnitin in BUMoodle

- Quick Reference Guide for Staff

(This quick guide is a modified version of the one prepared by ITO/ITSC.)

Turnitin

Standard online service for plagiarism prevention
Capable for integration with Moodle platform

Scenario

1. Teacher creates a Turnitin assignment in BUMoodle.
2. The assignment is created in Turnitin's server automatically as well.
3. Student submits the assignment (e.g. MSWord file) via BU Moodle.
4. Turnitin performs the plagiarism checking and generates a report within 24 hours upon the submission.
5. Teachers can view the online report for grading purpose.

I. Using Turnitin in BU Moodle – Teacher

How to create a Turnitin Assignment?

1. Login bumoodle.hkbu.edu.hk with your Novell (ITSC) account.
2. Select the course you are teaching.
3. Click on Turn editing on

The screenshot shows the BU Moodle interface. At the top, there is a navigation bar with the university name in Chinese and English, the motto 'Excellence · Innovation · Whole Person Education', and the date 'Friday 04 September 2009'. Below this is a secondary navigation bar with links for 'Academic Departments', 'Learning & Teaching', 'IT Services', 'Student Organizations', 'Student Services', and 'eNews'. The main content area is titled 'BU Moodle ► I.T.1180 (23) [2009 S1]'. On the left, there is a sidebar with 'Administration' options, including 'Turn editing on', 'Settings', 'Assign roles', 'Grades', 'Groups', 'Backup', 'Restore', 'Import', 'Reports', 'Questions', 'Files', and 'Profile'. The main content area is titled 'Weekly outline' and contains a 'News and Announcements' section with links for 'Course Schedule', 'Course Outline', 'Exercise/Test/Project submission guide', and 'How to Print?'. Below this is a 'Lecture Notes' section with links for 'Overview', 'PSS1 PowerPoint slides', 'PowerPoint slides (PDF)', 'PSS1 project worksheet', 'Project handbook', 'Project handbook (PDF)', and 'Sample products of the project'. On the right, there is a 'Calendar' widget for September 2009, showing a grid of dates. A pink arrow points to the 'Turn editing on' button in the top right corner of the main content area, with a callout box containing the text 'Click Turn editing on'.

Hong Kong Baptist University 香港浸會大學 Excellence · Innovation · Whole Person Education 卓越 · 創新 · 培育全人

香港浸會大學 HONG KONG BAPTIST UNIVERSITY BUmoodle Friday 04 September 2009

You are logged in as Ms Poon Leah L N (Logout)

Academic Departments | Learning & Teaching | IT Services | Student Organizations | Student Services | eNews

BU Moodle ► I.T.1180 (23) [2009 S1] Switch role to... Turn editing off

People
Participants

Administration
Turn editing off
Settings
Assign roles
Grades
Groups
Backup
Restore
Import
Reports
Questions
Files
Profile

Activities
Forums
Resources

Course Menu
Outline

Weekly outline

News and Announcements
Course Schedule
Course Outline
Exercise/Test/Project submission guide
How to Print?

Add a resource... Add an activity...

31 August - 6 September

Lecture Notes:
Overview
PSS1 PowerPoint slides
PowerPoint slides (PDF)
PSS1 project worksheet
Project handbook
Project handbook (PDF)
Sample products of the project

Add an activity...
Assignments
Advanced uploading of files
Online text
Upload a single file
Offline activity
Turnitin
Chat
Choice
Database
Dimdim Web Meeting
Forum
Glossary
Hot Potatoes Quiz
Journal
Quiz
Wiki
Workshop

Calendar
September 2009

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

Events Key
Global
User

Upcoming Events

Latest News
Add a new topic...
(No news has been posted yet)

My courses

Internet 100%

Select Turnitin assignment

[WriteCycle Academy](#)

Introducing the WriteCycle Academy, a new series of FREE webinars for instructors that offer an easy, practical solution for integrating Turnitin and WriteCycle into writing-intensive classes.

About this page

To create an assignment, enter an assignment title and choose the start and due dates for the assignment. If you like, you can enter an additional assignment description. By default, papers submitted to this assignment will be checked against all of our databases. If you would like to create a custom search or view other advanced assignment options, select yes using the show advanced

update paper assignment

dates

post date *

Sep 18 2009
at 12:00 AM

NOTE: In Moodle, the post date relates to the availability of GradeMark papers only and has no bearing on when grades are posted to the Moodle Gradebook.

+ more options

submit

Select the post date,
e.g. the date after the assignment due date

And then, click more options to select
Turnitin Assignment options

About this page

To create an assignment, enter an assignment title and choose the start and due dates for the assignment. If you like, you can enter an additional assignment description. By default, papers submitted to this assignment will be checked against all of our databases. If you would like to create a custom search or view other advanced assignment options, select yes using the show advanced assignment options pull-down.

NOTE: In Moodle, the post date relates to the availability of GradeMark papers only and has no bearing on when grades are posted to the Moodle Gradebook.

close options

Generate Originality Reports for submissions?

- yes
 no

Generate Originality Reports for student submissions

immediately first report is final

Exclude bibliographic materials from Similarity Index for all papers in this assignment?

Bibliographic materials can also be included and excluded when viewing the Originality Report. This setting cannot be modified after the first paper has been submitted.

- yes
 no

Exclude quoted materials from Similarity Index for all papers in this assignment?

Quoted materials can also be included and excluded when viewing the Originality Report. This setting cannot be modified after the first paper has been submitted.

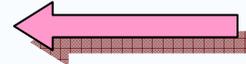
- yes
 no

Exclude email matches?

Select Turnitin Assignment options:

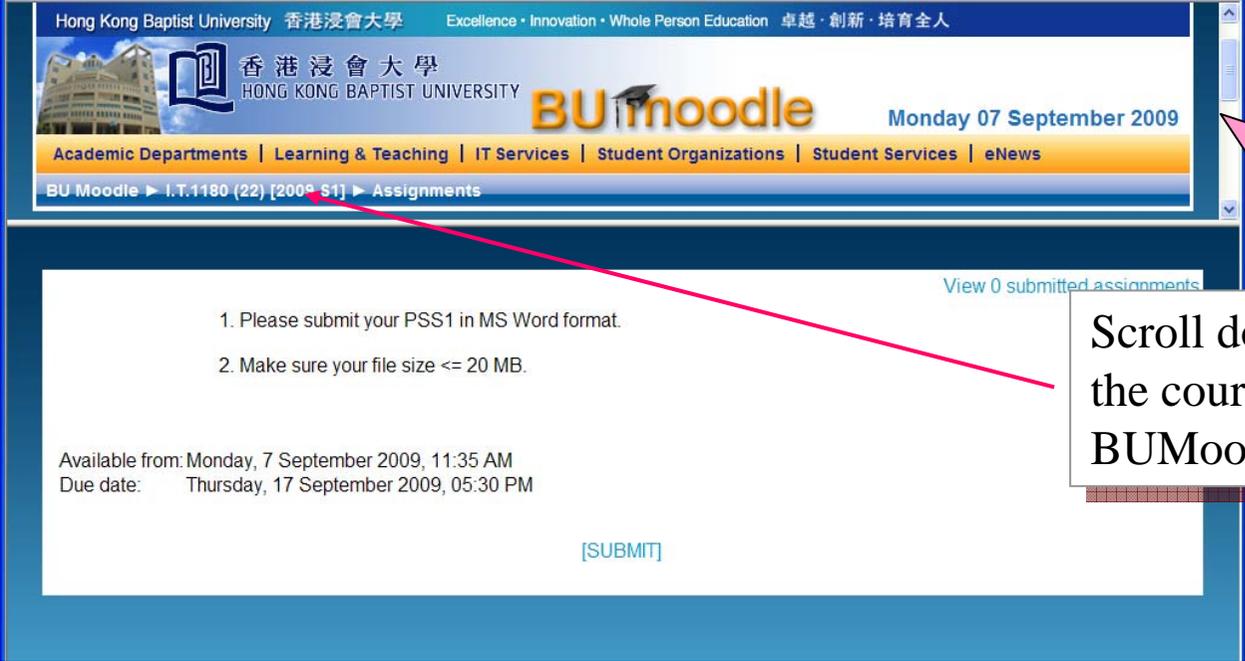
e.g

1. Generate Originality Reports for submissions?
2. Allow students to see Originality Reports?



And then, scroll down to the bottom and click “submit” button to finish the assignment creation.

Turnitin Assignment created and return to BUMoodle



The screenshot displays the BUMoodle interface for the course I.T.1180 (22) [2009 S1]. The top navigation bar includes the university name in English and Chinese, the motto "Excellence • Innovation • Whole Person Education 卓越·創新·培育全人", and the course title "BU Moodle ► I.T.1180 (22) [2009 S1] ► Assignments". A secondary navigation bar lists "Academic Departments | Learning & Teaching | IT Services | Student Organizations | Student Services | eNews". The main content area contains assignment instructions: "1. Please submit your PSS1 in MS Word format." and "2. Make sure your file size <= 20 MB." Below these are the availability and due dates: "Available from: Monday, 7 September 2009, 11:35 AM" and "Due date: Thursday, 17 September 2009, 05:30 PM". A "[SUBMIT]" button is located at the bottom of the instructions. A pink arrow points from the course title in the navigation bar to a text box on the right. Another pink arrow points from the text box to the course title in the navigation bar.

Hong Kong Baptist University 香港浸會大學 Excellence • Innovation • Whole Person Education 卓越·創新·培育全人

香港浸會大學 HONG KONG BAPTIST UNIVERSITY **BUmoodle** Monday 07 September 2009

Academic Departments | Learning & Teaching | IT Services | Student Organizations | Student Services | eNews

BU Moodle ► I.T.1180 (22) [2009 S1] ► Assignments

View 0 submitted assignments

1. Please submit your PSS1 in MS Word format.
2. Make sure your file size <= 20 MB.

Available from: Monday, 7 September 2009, 11:35 AM
Due date: Thursday, 17 September 2009, 05:30 PM

[SUBMIT]

Scroll down and click on the course title to return to BUMoodle

Hong Kong Baptist University 香港浸會大學 Excellence · Innovation · Whole Person Education 卓越 · 創新 · 培育全人

香港浸會大學 HONG KONG BAPTIST UNIVERSITY BU moodle Monday 07 September 2009

You are logged in as Ms Poon Leah L N (Logout)

Academic Departments | Learning & Teaching | IT Services | Student Organizations | Student Services | eNews

BU Moodle ► I.T.1180 (23) [2009 S1] Switch role to... Turn editing off

People Participants Administration

- Turn editing off
- Settings
- Assign roles
- Grades
- Groups
- Backup
- Restore
- Import
- Reports
- Questions
- Files
- Profile

Activities

Weekly outline

- News and Announcements
- Course Schedule
- Course Outline
- Exercise/Test/Project submission guide
- How to Print?
- PSS1 submission

Add a resource... Add an activity...

Calendar

September 2009

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

Events Key

- Global
- Course
- Group
- User

Upcoming Events

31 August - 6 September

Lecture Notes: Overview

The Turnitin Assignment has been created. Students can click on it to submit their assignments.